



Minutes of DTC Annual General Meeting – 12th November 2015

Attendees

Chris Nicoll, Lindsay Appleby, Clive Holland, Hayden Smedley, Mark Bullock, Michael O'Doherty, Elisa Zamora, Simon Rolfs, Kathy Carmichael, Hugh Carmichael, Niki Warren, Nick Morris, Chris Keegan, Colin Warden, Bill Speake, Sarah Goodwin, Andy Thornton, Paul Stewart, Nicole Stewart, Chris Redding, Lisa Tatem, Rachel Smith, Paul Bratby, Liz Burgess, Rosie O'Doherty, Ashley Turner, Mark Ryder, Karl Wells, Amine Hammami, Ian Couch, Andy Pearce, Ruth Enion and Julie Morris

Apologies

Gavin Fletcher and Hilary Johnson.

Chairman's Report

Chris presented a review of what has been achieved in the last 12 months

- Seek to replace web site with long term low maintenance option (sub group); **NOT DONE BUT EXISTING REPAIRED**
- Pay for some guest speakers lectures; **DONE**
- Increase club profile to increase membership; **MAYBE**
- Secure OW life guard cover; **DONE**
- New club t-shirt; **PART DONE**
- New club XC vests. **DONE**

The following issues have been manifest in the last year:

- Attendance at swimming declining;
- Marshalling;
- Coaching; should all sessions be structured within a programme, or more 'drop in' style; and
- What should target races be about?

A summary of the clubs successes was then presented, being:-

- All training sessions managed by qualified coaches (more sessions than any other club);
- Membership maintained;
- Club sessions on bike maintenance, coaching/racing, running technique, nutrition;
- Record numbers at DTC Junior Tri;
- Increase in revenue from OW;
- 7 teams at club relays including 2 team medal winners;
- 3 national medal winners, 6 represented GB;
- 6 coaches subsidised on first aid course;



- Derby Sprint fully manned;
- 1 secured and 4 new BT Level 2 coaches in the pipeline.

Chris then outlined the headline issues that will affect the club over the next year, some of which are already affecting us –

- Summer Series Organiser(s);
- Future of OW venue;
- Funding and membership rates;
- Decline in attendance at coached sessions;
- Cost / losses of training sessions;
- Coaching plans;
- Lack of structured cycle sessions;
- Replacement web site;
- Event organisers;
- Trips and target races;
- Same people doing the work, many silent members;
- Trips and target races.

Treasurer's Report

In Gavin's absence Chris presented the financial report for 2015. He started with a summary of issues for the year ahead -

Funding - Membership Fees, DTC £25 for some 10 years.

Comparable clubs:

- Black Country Tri
- Membership costs are as follows:

	Full Year	Half Year (from 1st July)
• Adult Membership	£40.00	£25.00
• Junior Membership	£25.00	£15.00
• Family Membership	£70.00	£45.00
• Social Membership	£10.00	N/A
- Leicester Tri club (230 members)
- £37 adults.
- Leeds and Bradford
- £35 adults £17.50 Juniors.
- Gold Membership £295/year including all sessions.
- TFN
- Senior £30
- Junior £20
- Manchester
- £230 / year.



He then presented a comparison of our accounts for the last 5 years –

	2010	2011	2012	2013*	2014*	2015*
Membership income	4265	3454	4993	4725	4506	4111
Training session income	8289	9103	12119	14895	8775	14,094 (1)
Event sales (Inc. junior Tri)	4372	3855	3504	4854	4709	4793
Misc. income	65	1644	3301	2197	4073	725 (2)
Training sessions costs	5807	6695	11090	9887	16043	13,896
Event costs	2759	2075	2151	3715	4154	4471 (3)
Website costs	437	119	103	126	2318	869
Net income	3035	5742	2583	10387	-12097	-924
				2014 after removing website:	-4561	

* For 9 months to end sept.

(1) – Includes OW funds, (2) – Due to better cash management, (3) – Includes £930 GB funding



The key points of note in the accounts are as follows:-

- Training session income has increased versus previous year due to Open Water sessions continue to be very profitable generating £3,450 of net income, **however swimming sessions have generated a net loss of £4,228 due to higher coaching and pool rental costs.**
- Income from the Derby Junior Triathlon was slightly higher than previous year, however costs were lower than previous year so a greater return of £1,255 was generated.
- Cost of kit sold exceeds cash received from selling kit by £1,139. There is an additional £1,276 of kit held in stock which is expected to be recovered at cost.
- Admin costs are lower than previous year and relate to depreciation (£373), accounting services (£255), as accounting via Xero accounting system for 2014 and 2015 is utilised better (£421.16) and committee meeting expenses (£317).
- Coaching and affiliation costs have increased due to coaches attending training courses and first aid course costs.
- Website costs are considerable lower after 2014 write off of £8k as the only cost are for hosting (£124) and monthly maintenance costs (£845).
- Excludes £1250 revenue from PMA for Derby Sprint.

Chris also presented a summary of the Training sessions accounts –

These show, see below, a significant increase in cost of swim sessions due to additional sessions and number of paid coaches for each session and a decrease in income (includes pool hire, ancillaries and coaching) due to numbers at swim sessions continues to be low.

It should be note however that Open Water sessions even more profitable this year. This is the main income for the club. One reason for this was the Jensen Button triathlon which encouraged more to come along to Barton on an Ad Hoc basis; we were also open longer, with an earlier start and late finish (although the last few sessions only covered our safety costs).

The JB will happen again next year, it was noted that 2/3 of the swimmers at Barton are non-members. Barton is a good and safe location, but we do not have its use guarantee for next year yet and 2017 and beyond is very much in doubt that we will be able to use the venue. The committee is actively seeking an alternate venue.



2015 (9 months)	Swimming	Open Water	Summer Series	Juniors	Other	Total
	£	£	£	£	£	£
Income	5,819	3,550	754	3,229	743	14,094
Expenditure	- 10,047	- 100	- 33	- 2,322	- 1,393	- 13,896
Net income	- 4,228	3,449	721	907	650	198

2014 (9 months)	Swimming	Open Water	Summer Series	Juniors	Other	Total
	£	£	£	£	£	£
Income	3,037	3,246	879	1,236	377	8,775 *
Expenditure	- 9,213	- 1,105	- 89	- 3,170	- 2,466	- 16,043
Net income	- 6,176	2,141	790	- 1,934	- 2,089	- 7,268

* - note, income of £4,073 was collected which was not allocated to sessions.

2013 (9 months)	Swimming	Open Water	Summer Series	Juniors	Other	Total
	£	£	£	£	£	£
Income	5,284	6,046	603	2,267	696	14,895
Expenditure	- 7,696	- 293	- 35	- 1,256	- 607	- 9,887
Net income	- 2,413	5,753	568	1,011	89	5,008

The coaching session particular the swimming session continue to lose the club money with an average of around 15 people per session

- The Tuesday session is the most expensive
 - Monday – loss of £405
 - Tuesday – loss of £1,725
 - Thursday – loss of £1,000
- Two of the sessions have two coaches but we only pay for one of them so sessions could costs us even more than they already do!
- Options for reducing swimming costs
 - Reduce number of swim sessions as reason for 3rd session was due to over subscribe session
 - Have one of the sessions as un-coached
 - Charge more for coached session
 - Allow externals to return to session at an increased cost as we use to
 - Reduce Monday session to just one hour junior
- Without the Open Water venue/sessions the club would be run out of money within 2 years!
- Utilising the online accountancy tool has saved the company accountancy fees this needs to continue to be used in future. Additional categories have been created to aid further improvements



Note - £35/year is still less than most of us pay for the T220 magazine subscription!!!

All of our sessions seem to be down on numbers and renewal rates for members are running at only 62%; the new committee need to try and understand why this is.

The proposed increase in membership fees, from £25 to £35 was debated at length. The proposal as it is would raise approximately £2000.

The committee was asked “Why do we need this extra money?”; “We need to see a budget for the club funds usage”, many other questions and comments along similar lines were made with arguments for and against a rise to the membership fee being made. It was argued that the increase is fairly trivial given the things that members spend their money on in the course of a season and that we need the increase to help fund a replacement website and to offset the falling numbers at coached sessions.

One issue at present is that without a budget of what we will spend/receive over the next year or more is that the committee can't be certain of the level of increase that is required, if the increase is too high we may lose membership, but too low and we could be back next year recommending a further increase to the membership fee.

An alternative approach would be to recruit new members and the new committee will need to look at this issue also.

It was argued that the AGM should defer voting on this issue until a proper case for the increase can be put to the membership and call an EGM to debate and vote on the increase and that the increase to fees is addressing the symptom of the problem (lack of attendance) and not the cause.

It was suggested that instead of increasing fees at the AGM the constitution be changed to allow the increase to be introduced at an EGM or by e-mail vote.

After several proposals of what could be done we voted on the proposal – “The club membership fee is to be increased.” This was proposed by Simon Rolfs and seconded by Liz Burgess. This was agreed by 20 votes to 11.

The next proposal was “which of a £5 or a £10 increase in annual fee should be implemented?” There was 19 votes for a £5 increase, 9 for £10 increase and 2 abstentions.

There then followed a proposal that the constitution be changed to allow the committee to call for an interim vote of the membership on changing fees, i.e. this vote does not have to be at an AGM. Several attempts at the wording resulted in the following wording change to the constitution being agreed –



“The committee may at any point in the year propose a change to the membership fees via the calling of an EGM or on-line vote; by simple majority of voters, in accordance with the criteria above.”

It was proposed that the new committee look at introducing a ‘social’ member category (free?) and to re-introduce the family membership rate.

The specification for the website needs to be researched with the previous specification being used as a starting point.

Junior Report

In her absence Hillary e-mailed the following report –

“Numbers remain quite constant with a healthy increase in older juniors (12-16) in 2015.

Again, it has been successful with members taking part in the winning IRC Team (Inter Regional Championships) with the East Midlands retaining their title.

One of our members has been invited to train with the national talent squad in Loughborough.

The 2015 Derby- Huub Junior Triathlon at Woodlands School was down in numbers because of a race organised the same weekend!!

However, it was a very successful event with no complaints and the referee who is an International Referee stated that it was the best children’s event he had ever attended (think the butties and coffee helped).

Regionally ,the 2016 junior race series will be announced mid-December and this will be circulated once it has been confirmed.

Nationally, following on from a pilot scheme, I have been running for BTF the ‘national skills school’ for juniors will be up and running from September 2016.

Coaches from clubs around the regions will be invited to attended days to learn how to work with juniors and take that information back to their own triathlon clubs.

We are in the process of developing the format for both coaches and athletes at present and I am fortunate to be in a position to be on the main ‘think tank’ for its development.

With regards to increasing junior members I am in close contact with other local clubs(Ashbourne/Belper) and are looking at possibly planning joint training sessions in 2016.

This would be useful to raise the club profile in a positive way.” End of report.



Resignations of the current Committee members

One of the existing committee members stood down this year; this is:-

- Treasurer – Gavin Fletcher

All other members of the committee are willing to stand again. A vote of thanks was extended to Gavin for his work on the committee for the last few years.

Appointment of the New Committee members and allocation of club roles

The table below shows name of who has taken up the role of the new committee and other club roles.

Role	2015	Nominated	Seconded
Chairman	Chris Nicoll	Chris Redding	Paul Stewart
Secretary	Clive Holland	Kathy Carmichael	Michael O’Doherty
Treasurer	Mark Ryder	Elisa Zamora	Lindsey Appleby
Membership Secretary	Lindsey Appleby	Clive Holland	Nicole Stewart
Kit Officer	Eliza Zamora	<p>These roles and committee member places were allocated as required to people who wished to take them on.</p> <p>There being no other nominations there was no requirement for Seconders or a vote.</p> <p>See also post meeting apology below.</p>	
Time Trial Coordinator	Hayden Smedley Chris Keegan		
Open Water Coordinator	Mark Bullock		
Committee Member	Mike O’Doherty		
Committee Member	Chris Redding		
Committee Member	Liz Burgess		
Welfare Officer	Paul Webster		
Coaching Coordinator	Chris Keegan		
Equipment Coordinator	Clive Holland		
Leisurewear Coordinator	Eliza Zamora		
Summer Series Coordinator	Elisa Zamora, Chris Redding		
PMA marshalling Coordinator	Mark Gardner		
Webmaster	Andy Thornton		
Social Secretary	Lindsey Appleby, Kathy Carmichael, Julie Morris, Rosie O’Doherty		
Swim money attendance checkers	Paul and Nicole Stewart, Kathy Carmichael, Chris Redding, Lindsey Appleby , Rachel Smith, Julie & Nick Morris plus others.		
Press/PR/Sponsorship	Not Filled		
Web Replacement Manager	Chris Nicoll		
Cross-country manager	Paul Bratby		



Junior Triathlon Director	Clive Holland	
Club Relays Manager	Liz Burgess	
PMA Marshal co-ordinator	Ash Turner	

Roles and names in **Bold** are committee members

There was a proposal to change the constitution to allow up to 10 voting members on the committee at the AGM; this was carried by 29 votes to 4.

The club roles above were discussed and agreed as shown above.

Any Other Business

Do we have too much on as a club, is this one reason for the decline in attendance or are we putting the wrong things on for the members? It was suggested that Time Trial and Summer Series be on alternate weeks. It was also suggested that we look into alternative Time Trials routes, possibly having different length events as we do in the Summer Series, this may encourage those members who are aiming for longer events to enter.

Run sessions have struggled, especially in summer, clash with open water, so will not continue throughout the year next year.

It has been noted that we have not contributed the agreed donation to charity for last year or this; the committee has offered to buy an Automatic defibrillator for Barton as these two years donation, plus next year's donation. This has been agreed by the owners, it was stated that we would lose out if we had to move open water venues; but we would have given to charity anyway and the defibrillator would remain as a lasting benefit to the Barton community and visitors.

For the benefit of all members, especially the new committee, it was stated that the committee meet on the first Monday of the month at Markeaton Pub Allestree.

It was suggested that we run cycle sessions, this will be looked at and the club members are encouraged to contact the committee with their requests for the types of session they would like to be provided by the club.

The meeting ended at 22:18